

POLICY AND CURRICULUM SUBCOMMITTEE MEETING

Monday, January 5, 2015

Oliver Administration Building

Present

Subcommittee: Erin Schofield, Chair; John Saviano and Lynn Wainwright

School Committee, Administration & Guests: Diana Campbell (6:58 p.m.) Marjorie McBride, Mario Andrade (6:48 p.m.) and Diane Sanna

Meeting called to order by Erin S. at 6:38 p.m.

Approval of Minutes

MOTION: Lynn W. motioned to approve the minutes of the October 6, 2014 meeting; John S. seconded. The motion passed unanimously.

School Committee Powers and Duties (BBA)

During the October 27, 2014 School Committee meeting, the School Committee approved the first reading of Policy BBA, School Committee Powers and Duties. The School Committee requested that the Policy & Curriculum Subcommittee review the policy for further wordsmithing.

Per the above request, subcommittee members reviewed School

Committee Powers and Duties Policy (BBA) and requested that the secretary to the School Committee edit the policy to include the wordsmithing revisions discussed.

(Mario Andrade arrived to the meeting at 6:48 p.m.)

Consolidation of Policies Discussion/Action

Human Capital Management Policy (GCAA)

Several policies in the G series were reviewed and discussed to determine whether segments of those policies should be incorporated into the Human Capital Management Policy (GCAA). The following actions were taken:

(Diana Campbell arrived to the meeting at 6:58 p.m.)

MOTION: Lynn W. made a motion to add the phrase “Applications for employment will be kept on file for one fiscal year only (July 1 – June 30)” from Professional Staff Recruiting/Posting of Professional Staff Vacancies Policy (GCC-GCCA) to the Human Capital Management Policy (GCAA,) and to move Human Capital Management Policy (GCAA) to the full School Committee for a first reading additionally recommending to the full School Committee the removal of Professional Staff Recruiting/Posting of Professional Staff Vacancies (GCC-GCCA) from the School Committee Policy Book; seconded by John S. The motion passed unanimously.

A discussion concerning the last section of the Human Capital Management Policy (GCAA) referring to “This policy supersedes policies GCC/GCCA, GCD, GCH, GCI and GCO” resulted in a consensus to remove that section from the Human Capital Management Policy (GCAA).

Erin S., Chair, requested a motion to eliminate the section of the Human Capital Management Policy (GCAA) referring to superseded policies and to include those changes as part of the first reading.

MOTION: Lynn W. moved; John S. seconded. The motion passed unanimously.

A discussion concerning the current relevance of Professional Staff Hiring (GCD) and Professional Staff Hiring (GCD-R) resulted in a consensus to remove those policies from the School Committee Policy Book.

MOTION: Lynn W. made a motion to recommend to the full School Committee the removal of Professional Staff Hiring Policies (GCD & GCD-R) from the School Committee Policy Book; seconded by John S. The motion passed unanimously.

After reviewing the Personnel Policies Goals Policy (GA), the Subcommittee determined that the phrase contained within the policy “to provide staff compensation and benefits programs sufficient to

attract and retain qualified employees” could be moved to the Human Capital Management Policy (GCAA) under section “Application Process” resulting in a recommendation to remove Personnel Policies Goals Policy (GA) from the School Committee Policy Book.

MOTION: Lynn W. made a motion to move the phrase “to provide staff compensation and benefits programs sufficient to attract and retain qualified employees” from Personnel Policies Goals Policy (GA) to the Human Capital management Policy (GCAA) under section “Application Process”; seconded by John S. The motion passed unanimously.

MOTION: John S. made a motion to recommend to the full School Committee the removal of Personnel Policies Goals Policy (GA) from the School Committee Policy Book; seconded by Lynn W. The motion passed unanimously.

Educational Philosophy/School District Goals & Objectives (AD_AE)
Subcommittee members reviewed the Educational Philosophy/School District Goals & Objectives Policy (AD_AE) for areas of current relevancy. The Subcommittee also reviewed the Title 16 law referenced within policy AD_AE. The Subcommittee deduced that the Title 16 law in 1994, when the Educational Philosophy/School District Goals & Objectives Policy (AD_AE) was created, more than likely changed since that time. A consensus was reached to remove policy AD_AE as a school committee policy.

Erin S., Chair, asked for a motion to recommend to the full School Committee the removal of Educational Philosophy/School District Goals & Objectives (AD_AE) from the School Committee Policy Book.

MOTION: John S. moved; Lynn W. seconded. The motion passed unanimously.

School –Community Relations Goals Policy (KA)

The School –Community Relations Goals Policy (KA) will be discussed at the next meeting when a rewrite will be completed to reflect current philosophy and goals.

Policy Review List

Updates to the Policy Review List were discussed.

Future Agenda Items

- Protocol for Policy Creation**
- Policy Development/Management of Policies**
- Bring Your Own Device (grades 6-12)**
- Student Discipline Subcommittee**
- National Honor Society**
- Graduation Requirements**

The next meeting will be held on Monday, February 2, 2015 at 6:30 p.m.

Adjournment

MOTION: At 8:22 pm John S. motioned to adjourn; Lynn W. seconded. The motion passed unanimously.

/kd